A?
Aalto University

Quality work at Aalto University

31.10.2019, LSS/KEK

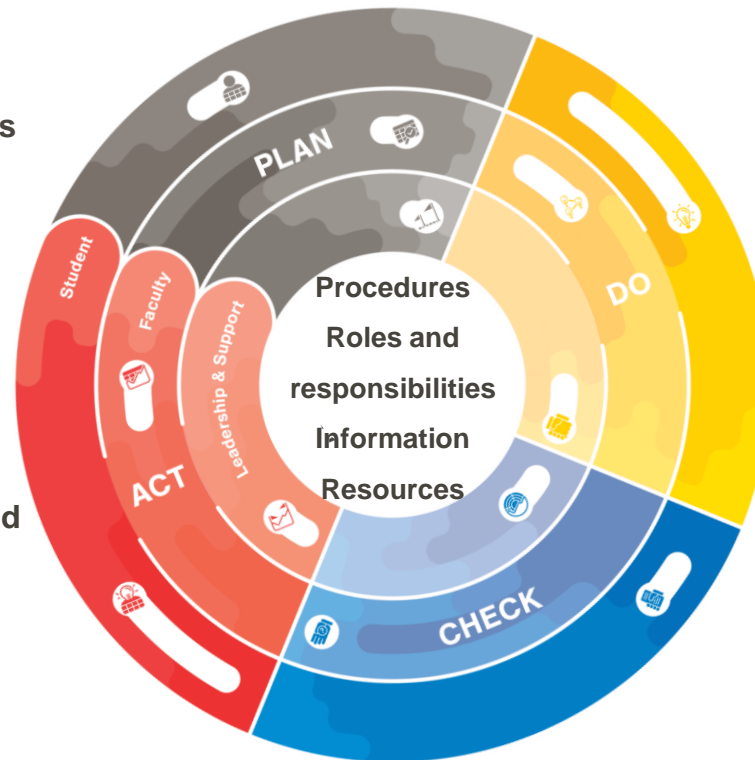FINEEC
AUDITED

Aalto University quality system

The quality system and the Aalto way of working are based on the PDCA cycle (Plan, Do, Check, Act). **The quality system of Aalto University is an entity of policies, procedures and processes aimed at safeguarding and improving the quality of the university activities**

PLAN
- **Aalto strategy**
- **Schools' / Departments' strategic plans, action plans**
- **Regulations, instructions**
- **Updates**

DO
- **Research activities**
- **Artistic activities**
- **Education and learning**
- **Societal interaction and impact**
- **Services and leadership**

ACT
- **Adjustment to strategy**
- **Improvement actions and development projects**
- **Renewal of objectives**

CHECK
- **Key performance indicators**
- **Internal and external evaluations**
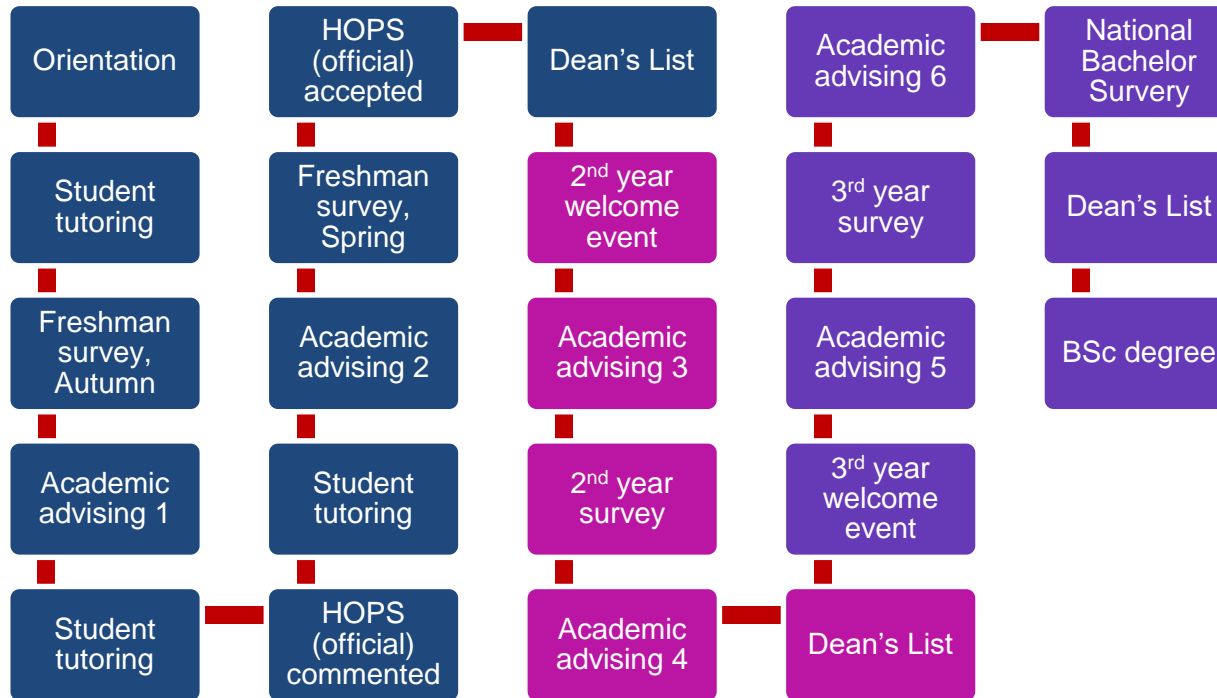- **Feedback**

Aalto University

Auditoinnissa nostettuja kehityskohteita

1. Opiskelijoiden akateeminen ohjaus ja palautekäytännöt

2. Monialaisuuden indikaattorien kehittäminen

3. Kurssikuvausten yhdenmukaistaminen

4. Laatujärjestelmän säännöllinen katselmointi

5. Tenure-Track järjestelmän kehittäminen

6. Hallintomallin keventäminen

Aalto University

1. Academic Advising

- Long time goals
- Individual meeting
- Alarm bell screening

Academic Advisors

- Targeted services
- Safety net

Learning Services

- Group meetings
- Basic survival
- First semester monitoring

Peer Advisors

- Who are studying and who are not
- Who changed school

Student Analytics
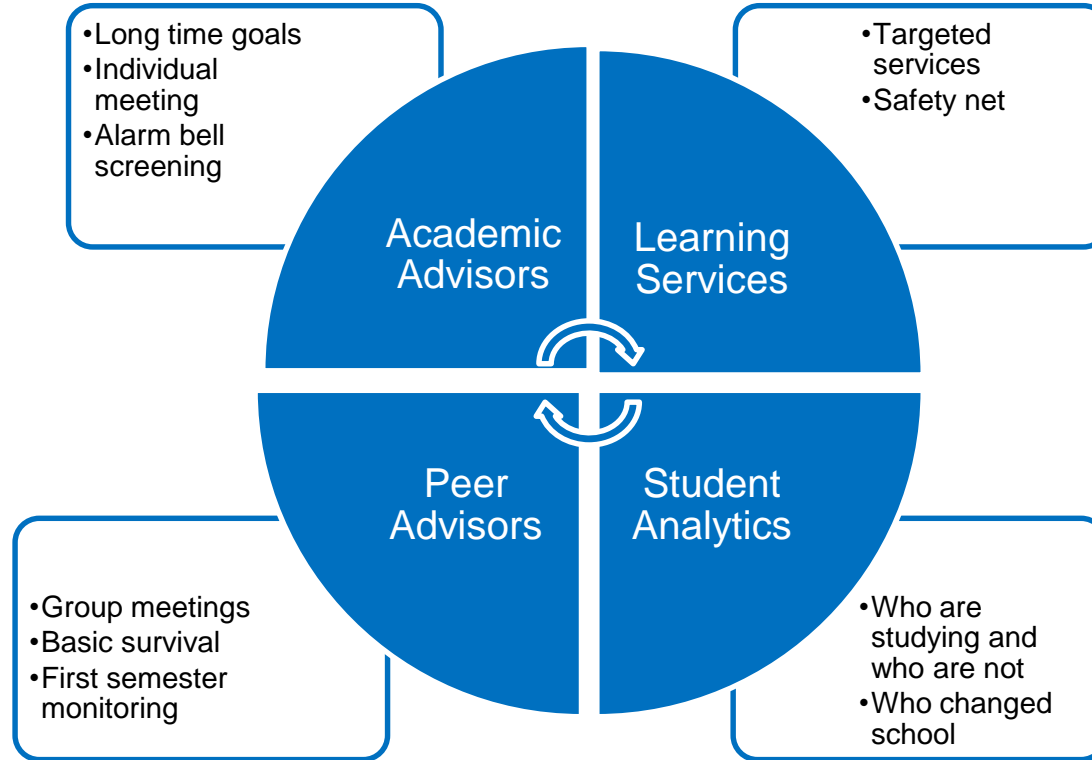
1. Academic Advising; B.Sc. path in Aalto ENG

Orientation	HOPS (official) accepted	Dean's List	Academic advising 6	National Bachelor Survery
Student tutoring	Freshman survey, Spring	2nd year welcome event	3rd year survey	Dean's List
Freshman survey, Autumn	Academic advising 2	Academic advising 3	Academic advising 5	BSc degree
Academic advising 1	Student tutoring	2nd year survey	3rd year welcome event	
Student tutoring	HOPS (official) commented	Academic advising 4	Dean's List	

2. Data sources and destinations
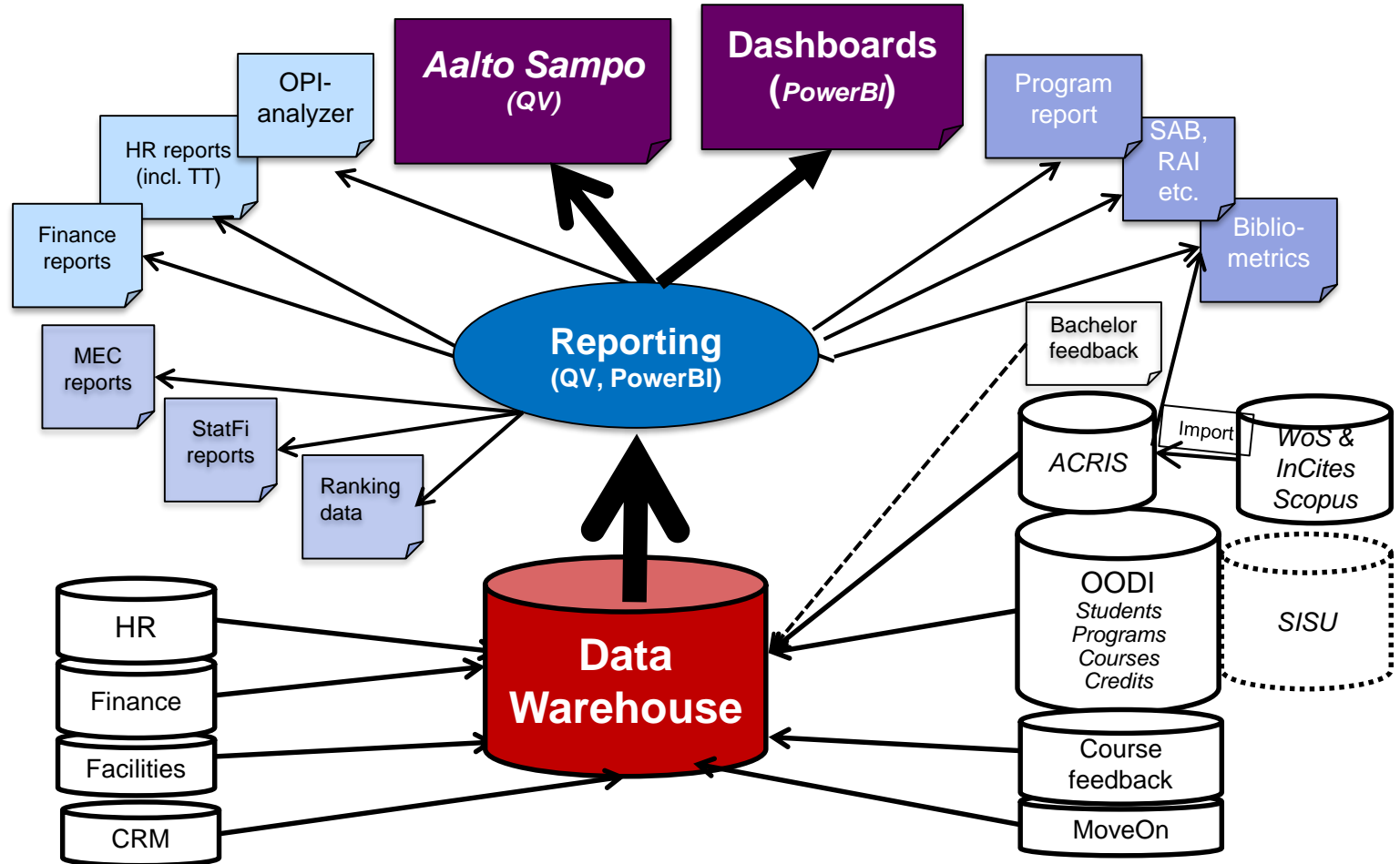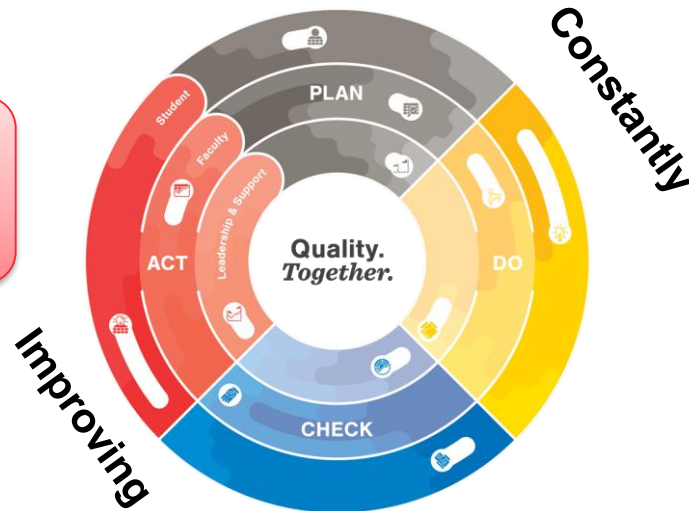
3. MyCourses learning environment

- MyCourses is a Moodle based learning environment for Aalto university courses. For every course, there is an automatically created MyCourses workspace.

- For teachers, it enables sharing of different course materials, assignments, quizzes and workshops with assesment and grading. It also gives tools for collaboration and interaction with students.

4. Development of quality system

University dialogue

Preparations for Uni review and Uni Dialogue; applying the improvements

Constantly

Implementing the processes

Improving

PLAN

DO

CHECK

ACT

Student

Faculty

Leadership & Support

Quality. *Together.*

- Yearly feedback of the quality processes
- University Review
- Audit every 6 year

5. Academic career paths

Tenure track career system

| Assistant Professor (1) | Assistant Professor (2) | Associate Professor | Full Professor | Aalto Distinguished Professor |

Professor (Artistic/Design/Architectural Practices)

Lecturer career system

| University teacher | University lecturer | Senior University Lecturer |

Professor of Practice

Adjunct Professor

Visiting and in Residence positions

Other academic positions

Titles supporting the development of academic competence (incl. student titles)

| Postdoctoral researcher | Research Fellow |

| Staff Scientist | Senior Scientist |

| Research & Teaching Assistant | Doctoral candidate |

□ Fixed term
■ Permanent

International recruitment to all paths, all levels

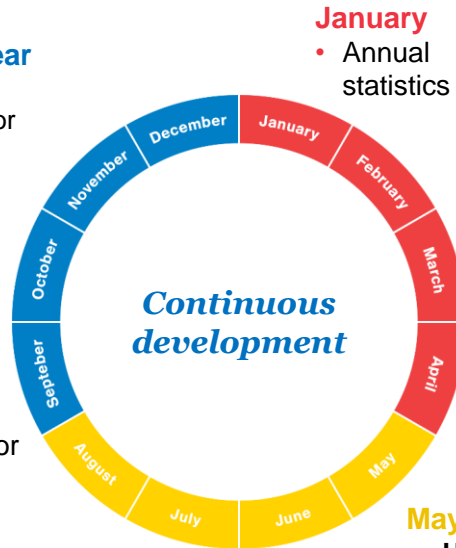Industry, Business, Art, Academic Institutions

Aalto University

5. Annual clock for tenure track development

October every second year
- Academic career systems **development workshop** for the entire Aalto community

January
- Annual statistics

February
- **Annual Review** of tenure track within the steering group for the development of academic career systems (Academic Careers Working Group).
- Annual Review includes e.g. feedback received, annual statistics as well as proposal for improvement measures.

March
- **University review**
- Decision on development actions

May - December
- Implementation of development measures
- **Follow-up of development activities** in the steering group for the development of academic career systems (Academic Careers Working Group)

Continuous development

January
February
March
April
May
June
July
August
September
October
November
December

May
- **University dialogue**: allocating the tenure track positions to schools

In addition:
- Research evaluation 2018 (RAI), 6 to 8 year cycle
- Audit every 6 year
- Academic Careers Management Team meets once a month.

6. Governance structure

Joint preparation

Steering groups

Research and innovation
Art and creative practices
Learning
Services
Digital Aalto
Campus

Task forces

Management

Schools' and departments' management teams

Services' management teams

President's Management Team (PMT)
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Aalto Management Team (AMT)

Aalto University Board (AUFB)

Academic matters

Professors' council
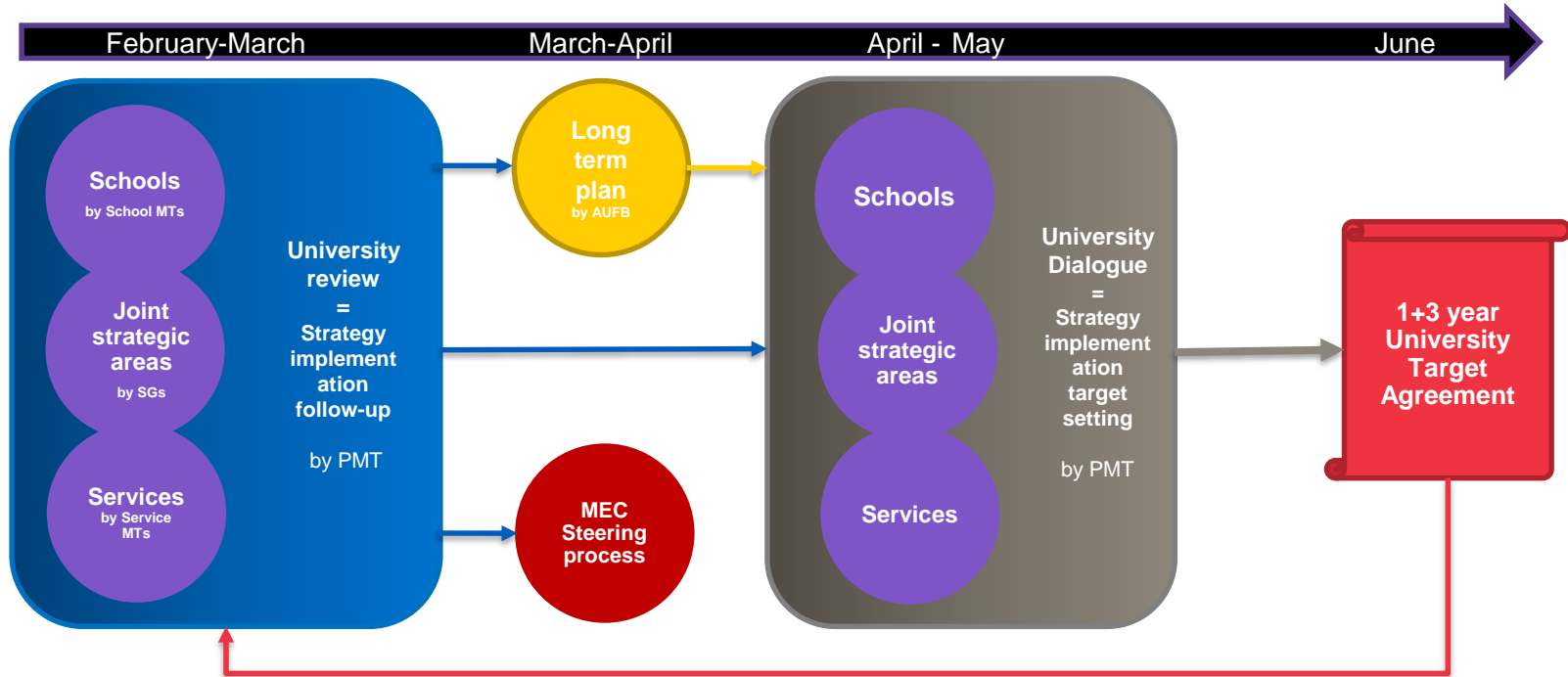
Aalto Leaders' Dialogue

Tenure track matters

Schools' tenure track committees

Aalto tenure track committee

Schools' Academic committees

Aalto University Academic Affairs Committee

Strategy implementation target setting
(University Dialogue) and follow-up (University Review)